



WEDNESDAY, January 9, 2019

10:00 AM

Principal Dickinson's Office at LOHS

PRESENT:

Becky Owens, Danielle Miller, Karen Dunn, Mary Hofmann, Nancy Woolard, Teresa Spangler, Liz Welsh, Amelia Nys, Wendy Boyles, Whitney Woolf, Kerstan Ruffer, Molly Ducker, Kirsten Downey, Sara Danzelaud, Kristi Rice

10:04 am - Meeting Called to Order by President, Danielle Miller

Welcome/Call to Order: Danielle Miller

- Danielle gave an update on the three boys who were in the horrible car accident at the end of 2018
- Raised over \$25,000 in Go Fund Me for Jack Ferraro
- LO Parent Club page on Facebook will continue to post updates as we get them

Approval of October Minutes: Danielle Miller

MOTION: Mary Hofmann moved to approve the minutes as presented. Teresa Spangler seconded. Passed without dissent.

Principal's Report: Rollin Dickinson

- New staff member – Julian Bucher
 - Administration want to always have a Math teacher who will be in the Academic Support Center (library)
 - They will also teach some additional Math classes
- Finals Week is fast approaching
 - Listserv will have the exact days and times.
 - Always have the option to put off one final so you don't have three big finals in one day
- Smarter Balanced testing
 - Will take place the week after finals.
 - Will do tests on Chromebooks
 - Administration wants everyone to take the test
 - "It helps us measure how we are doing as a school"
 - SBA scores influence school ratings
 - Opt-out will be an option, but not encouraged
 - Last year over 80% of the students took the test
- Already preparing for 2019/2020 School year!
 - Next week is 8th grade Parent Night
 - 8th graders will start forecasting soon – due in March
 - More information forthcoming
 - New classes will be offered for next year
 - Advanced School to Farm internship
 - AP Computer Science Principles (higher level with JAVA)
 - AP Spanish Literature
 - Argument, Analysis, and Presentation
 - Criminal Justice

Principal's Report: Rollin Dickinson – continued

- New classes will be offered for next year - continued
 - Graphic Design
 - Music Production
 - Intro to Philosophy
 - Photography 3
 - Not approved by Board yet
- **Q:** PERS concern raised by Teresa Spangler re. the longevity of providing all the new classes.
 - **A:** A lot of these teachers will be funded by Measure 98, most new classes don't require a lot of FTE
 - **Feedback:** Teresa Spangler mentioned that it is really disappointing to lose these new classes if they have to be cancelled due to state funding/PERS issues.
- Computer Science Teacher – new hire
 - Teaching Intro to Computer Programming C++
 - Taking the class will give students PCC credits for 161 and 162
- Science – slight re-alignment to require Life, Earth, and Physical Sciences beginning with the Class of 2023 and going forward. There will also be semester-long classes in Chemistry & Physics.
 - If you skip GeoScience, then AP Environmental Science will be required to graduate so that this particular science standard is met.
 - There MAY be an option to test out of it. But the teachers are still working on it and there is no guarantee that this will happen. It is a few years off.
- The baseball field turf is going to be replaced in the next few weeks.
- Rollin met the new Superintendent in person yesterday
- Laker Club discretionary money provided the opportunity to purchase 160 new chairs which are spread out throughout the building.

Principal Q&A**Q:? Do counselors and staff glance at schedules to make sure students aren't missing graduation requirements?**

A: Yes. Counselors are meeting with every student in person to make sure there is a discussion with each and every student about their path and planning to meet their requirements

Feedback: With language classes starting earlier (in middle school), there are students who feel like they have gotten their language requirements out of the way, and they won't think about taking any more sections of their foreign language. Counselors should make it a point to touch base with those students and encourage more language sections throughout their high school career so they are better prepared for college level language classes.

General Treasurer's Report: Karen Dunn

- December budget Highlights
 - Disbursed Teacher grants of over 40K
 - Will have an updated list of what's been purchased at the next meeting
 - Taxes have been prepared and filed
 - Came in under budget (CPA only charged \$350)
 - General account has been receiving funds from Grad night via Laker Club Square account, so that amount will shift to the Grad Night account. That will be reflected in an upcoming Budget Report
 - Amount will be \$3,160 and transferred from General Account to Grad Night account in January

Concessions Report: Mary Hofmann & Nancy Woolard

- Fall Season Recap
 - Raised lots of money for Class 2019
 - \$11,708 was raised which is \$2,000 more than last Fall
 - Overall income was \$30,000
 - Expenses were \$27,000
 - Planning to keep that as a reserve
 - \$6,669 is the account balance right now.
 - Football Concessions equipment will need some updating in the off-season.
 - 10 year-old freezers and refrigerators are in both concession stands.
 - Will try to keep the reserve money in the account in anticipation of potential problems with those pieces of equipment that will require repair or replacement.
 - Fall is the best season to raise money for groups. Basketball doesn't do as much business.
 - Volunteers for concessions are identified and up-to-speed.
- Kristi Rice – Concessions Operations Manager
 - Will be leaving her position. Would like to identify someone (or a couple of people) to take over and shadow her.
 - Job includes:
 - Stocking
 - Shopping for supplies/food/beverages
 - Cleaning
 - Maintenance for both concessions stands
 - Laundry – towels
 - Prior to Kristi, there were two people who traded weeks maintaining the stands.
 - The job takes about 2 hours a week (but during Football season could be a few more)
 - Shopping would be once a week
 - You have a team backing you up – supportive when you need help
 - Manager would need to check after each game to make sure each group has sufficiently cleaned the stand.
 - Won't be buying pretzel machine because of the electrical issues
 - You typically spend about \$600/trip for Football season
 - All expenses are reimbursed
 - Some perks of the job:
 - You can collect cash back at Costco if you have an Executive Membership
 - You can do the job on your own schedule
 - If you use your credit card to do the shopping, you can collect the miles/points!
 - Would like to have people who can commit to two years, if possible

Assistant Treasurer's Report: Devrie Brennan

- Will be taking over Concessions Treasurer position
 - April 1 will be the "official" day that Mary leaves her position and Devrie takes over
- Glassy Baby Fundraiser
 - Thank you to Heather and Kelli Fehr for this event
 - Got 66 orders at \$21/per order
 - Total earned was \$1,180.02
 - Would recommend considering doing it again in the Spring for graduation but mixing up the colors, maybe
 - Devrie hand-delivered orders to each person (THANK YOU!)
 - Kerstan Ruffer offered to drive and help deliver next time!

COMMITTEE UPDATES**Grad Night: Mary Hofmann and Teresa Spangler**

- 136 tickets sold, have confirmed 139 attendees currently (3 scholarship tickets), have 8 donated tickets at this time
- Encourage students who need scholarships to come forward and they will cover the ticket (see Rollin)
- Want to get to 200 tickets sold so the venue will give us 10 tickets for free
- Surveyed kids for what they want to do
- They want bowling, games, etc. Will be able to provide most of the things they wanted
- If people want to give more scholarship money, the committee would appreciate it and will take it and either use for tickets or for raffle giveaways, gifts, etc.
- The committee is marketing directly to the kids
- Trying to get tickets sold WAY beforehand to avoid lots of last-minute ticket sales
- Will work with the class officers to come up with ideas to market to the Senior Class
- Keeping good notes to be able to pass along to next year's class
- Sign-Up Geniuses for parents to sign-up.
 - There are jobs for both Sr. parents at the event and for underclassmen parents to help with pre-event jobs.
- **Q:** Who pays for reception in the cafeteria before graduation ceremony?
 - **A:** Jr. Class parents will help set up and purchase food, etc. (reimbursed by the school), figure out musical entertainment, etc.
- Grad Night Account activity
 - Started the year with \$12,329 account balance
 - Payments this year for 2018 buses and 2019 venue deposit - \$2,400
 - Income as of 11/30/18 from ticket sales and concessions fundraising - \$11,591
 - \$21,523 Balance in account as of 11/30/18
 - Budgeted \$24,000 for the event (less than last year)
 - Approx. \$11,000 in ticket sales still expected
 - Will be approx. \$10,000 reserve to hand down to class of 2020
 - Probably need a couple of thousand dollars for deposits, etc. at the beginning of next year
 - In March – we should discuss what we will be doing with the overage going forward.
 - Need a documented amount recommendation for that meeting as to what would be good to start with next Fall.

Special Guest Presentation**LO Schools Foundation - Whitney Woolf**

- Foundation Luncheon is coming up
- January 29, 2019 from 11am to 1pm
- LOHS Windjammers will open the event
- Keynote is Debbie Craig
 - Graduated from LO High
 - Celebrating her 50th reunion
 - Actively involved citizen in LO
 - Chair of Meyer Memorial Foundation
 - Will talk for 20 minutes about the impact of philanthropy and giving
- Newly-hired Superintendent, Dr. Lora de La Cruz will be there to meet attendees
 - Whitney's first impression of Dr. de La Cruz was that she is Lovely, warm, and down to earth
- Tickets are still available
- Ticket sales are going great. They have sold over half so far

Special Guest Presentation - continued

- There will be an LOHS Table – let Whitney know if you want to be seated there.
- Foundation Director, Mary Kay Larson sent an email out to the community yesterday with all the information - including a link to the ticket sales website

Questions, new business, any other updates?

- Kerstan Ruffer – re. LOPAPalooza, passed out flyer
 - LOPA = Lake Oswego Performing Arts
 - Auction and Concert
 - Performance by teachers and staff (including Rollin – guitar and banjo?)
 - All money goes to Performing Arts (will purchase Sound Shells for the stage and rights to the musical, “Newsies,” which is next year’s fall play)
 - Full price after Jan 15 is \$20 adults/\$10 youth
 - Tickets right now are \$10/\$5
 - Spread the word to Jr. High students as well. LOJ music staff is also performing. Push ticket sales to them as well.
 - Raffle items and Silent Auction items are very impressive (listed on flyer)
 - Performances in Auditorium, the rest is in the Auditorium Foyer and Cafeteria
 - Raffle Tickets will be sold at the event and before the event
 - Kerstan will ask how to purchase raffle tickets if you can’t be at the event
 - Sound shells are \$10K
 - Anything additional will go to “Newsies”
 - 10K worth of prizes, but not many tickets have been sold
- Karen Dunn: needs a replacement for her position (General Treasurer), needs to transition in the next couple of months.
 - She can’t finish out the year, but she will be available until June 30 for help/resource
 - Can’t complete Taxes, etc. at the end of the school/fiscal year
 - Bulk of the job is when school starts Aug/Sept.
 - Weekly time commitment varies. It depends on the week. Average is 2 hours/week
 - Could be 4 hours on some weeks and other weeks won’t be more than 30 minutes
 - Tax time and Audit time are the biggest time commitments in addition to Fall
 - If you’re good at QuickBooks, it’s less time consuming
 - A professional does the taxes, but you have to prepare all the materials to give them.
 - Devrie will also be a resource and hands-on help to the new person

Meeting adjourned at 11:09 am**Important Dates:**

- Grad Night Tickets \$75 through Spring Break
- ACS Freshman Interviews – January 8 – 11
- LO Schools Foundation Luncheon – January 29, 11am – 1pm at the Oregon Golf Club. You may purchase tickets at www.losfoundation.org
- LOPAPalooza – February 1st from 6pm – 9pm in the LOHS Auditorium. LOHS Performing Arts Boosters Silent Auction, featuring teacher and staff performances. Tickets can be purchased at <http://lopaboosters.com/lopapalooza/> and are half-price through January 15th.
- Monthly general meeting dates in the LOHS Alumni Conference Room on Wednesdays at 10am are: March 6th and May 8th